



UNIVERSITY OF MINES AND TECHNOLOGY (UMaT)

P.O. Box 237, Tarkwa, Ghana,

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APPLICATION FOR APPOINTMENT FORM (SENIOR MEMBERS)

(This form is to be completed and returned (ten copies) to the Registrar, University of Mines and Technology, Tarkwa, or to the Universities of Ghana Office, 321, City Road, London, EC IV 1LF)

POSITION

(State clearly the post for which application is being made)

IN THE DEPARTMENT OF _____

1 PERSONAL PARTICULARS

(a) Surname (Miss /Mrs /Ms /Mr /Dr /Prof) _____
(USE BLOCK LETTERS)

(b) First or other Names: _____

(c) Present Address in full: _____

(d) Telephone No: _____ Email: _____

(e) Nationality: _____

i. Nationality at birth (if different): _____

ii. Surname at birth (if different): _____

iii. If naturalized citizen, give number and date of certificate: _____

and name in which it was granted (*important*): _____

iv. Aliens registration number (*important*): _____

(f) Date and place of birth: _____

(g) Whether single, married or widow / widower: _____

(h) Full name and nationality at birth of: _____

i. Father: _____ Nationality: _____

ii. Mother (maiden name): _____ Nationality: _____

iii. Husband or wife: _____ Nationality: _____

(i) Number of children

i. Name: _____ Date of Birth: _____

ii. Name: _____ Date of Birth: _____

iii. Name: _____ Date of Birth: _____

2 EDUCATION

(a) Where educated

Secondary School/College/University	Dates	
	From	To

(b) Qualifications (degrees, certificates, diplomas, with classes, distinctions, etc.) and membership of professional bodies, giving the dates on which each was obtained: (photocopies of certificates should be attached)

1. _____
2. _____
3. _____
4. _____
5. _____

3 TEACHING/RESEARCH/PROFESSIONAL/INDUSTRIAL EXPERIENCE

(a) Present Employment

From	To	Name and address of employer	State (A) Position held (B) Subjects taught/particulars of work (C) Salary
			(A) _____ (B) _____ (C) _____

(b) Previous Employment

From	To	Name and address of employer	State (A) Position held (B) Subjects taught/particulars of work (C) Full-time or part-time
			(A) _____ (B) _____ (C) _____ (D) Reasons for leaving _____
			(A) _____ (B) _____ (C) _____ (D) Reasons for leaving _____

(c) State further details of teaching/research/professional/industrial experience

4 PUBLICATIONS/EXHIBITIONS (with dates)

5 GENERAL

(a) Have you ever lived in a tropical climate? Yes No

If yes, state

Country	Period

(b) If engaged, how soon after notification of selection can you leave for Ghana or assume duty?

6 ANY OTHER ADDITIONAL INFORMATION

7 NAMES AND ADDRESSES OF THREE REFEREES

(1) _____

(2) _____

(3) _____

8 CERTIFICATION BY APPLICANT

I certify on my honour that all the information given on this form is correct. I understand that concealment of any facts or declaration of any intentional false statement(s) will be considered sufficient grounds for non-employment or for subsequent dismissal.

Signature of applicant: _____

Date: _____