



**UNIVERSITY OF MINES AND TECHNOLOGY, TARKWA**

**PERMISSION TO TRAVEL**  
**SENIOR MEMBERS**

Name: .....

Status: .....

Dept. /Section: .....

Date(s) of Absence: .....

Number of day(s): .....

Reason(s) for the Journey: .....

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.....  
.....  
.....

Signature of applicant: .....

Date: .....

Permitted by: .....

Recommended by: .....

**Head of Department**

**Dean of Faculty**

Date: .....

Date: .....

Approved by: .....

**Vice Chancellor**

Date: .....