



# UNIVERSITY OF MINES AND TECHNOLOGY – TARKWA

## PERSONAL DETAILS

Please furnish the Registrar with the following particulars for office records:

NAME IN FULL: .....

DATE OF BIRTH: .....

HOME ADDRESS: .....

.....Payroll Biometric Reg Number.....

TEL: (*Personal*) ..... EMAIL: .....

DATE OF FIRST APPOINTMENT: .....

PRESENT STATUS: .....

Marital Status	Year of Marriage	Maiden Name of Wife/ Husband	Particulars of Children		Birth Certificate No.	Residence
			Name	Date of Birth		

NEXT OF KIN AND CONTACT NO.: .....

**NOTE:** \* Birth date to be supported by either a Birth or Baptismal Certificates  
\* Birth /Baptismal Certificates of children are to be produced in support of statement

Signature: .....

Date: .....



# UNIVERSITY OF MINES AND TECHNOLOGY – TARKWA

## EDUCATION AND TRAINING

Institution	Place	Date	Certificates Awarded
<b>Primary</b>			
<b>Secondary</b>			
<b>College</b>			
<b>University</b>			



# UNIVERSITY OF MINES AND TECHNOLOGY – TARKWA

Department/Section/Unit: .....

<b>Name</b>	<b>Present Grade</b>	<b>Date of 1<sup>st</sup> Appointment</b>	<b>Date of Present Appointment</b>	<b>Appointment Confirmed/ Unconfirmed</b>	<b>Remarks</b>

